



DEPARTMENT OF THE NAVY
COMMANDER MILITARY SEALIFT COMMAND
914 CHARLES MORRIS CT SE
WASHINGTON NAVY YARD DC 20398-5540

Canc frp: Oct 04

REFER TO:

COMSCNOTE 5040
N01
26 March 2004

COMSC NOTICE 5040

Subj: 2004 TRANSFORMATION TASK FORCE

1. Purpose. To form a COMSC organizational unit responsible to:
 - a. Implement the Commander's transformation plans.
 - b. Develop documentation necessary to formalize transformation.
 - c. Plan for process evaluations within MSC to allow a right sized COMSC with more standard and efficient processes.
2. Organization. The Transformation Task Force will report to the Vice Commander and Task Force Leader (N01T). The following personnel are being reassigned immediately to the Task Force:

Task Force Leader (N01T): Mr. Thomas G. Connors
Member: Colonel Debbie Bazemore
Member: Ms. Susan Roy
Member: Mr. Perry Picoriello
3. Assignments. Assignment of Task Force members will be on a permanent basis. Additional Task Force members will be assigned as needed. It is anticipated that one additional position will be added, and a request for volunteers will be distributed.
4. Task Force Support. In addition to the assigned Task Force members, MSC staff will be called upon for support. Administrative support for Task Force members will come from their previous codes (N1, N5, N7, and N9) and other codes as required.
5. Action. The following actions are required:

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a. N4: Coordinate with the Task Force to identify contiguous workspace in Building 210 to accommodate N01T members.

b. N6: Arrange for the Task Force to have phones and computers.

c. N9: In coordination with N1, arrange for the Task Force to have Human Resource support services and other support as necessary.

6. Timing. The Task Force will stand up 15 March and will stay in place until disestablished by the Vice Commander and members reassigned within MSC.

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D. A. LOEWER
Vice Commander

Distribution:

COMSCINST 5215.5

List I (Case A, B, C)

SNDL 41B (MSC Area Commanders)