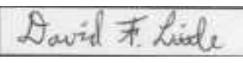


# ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N00033-11-D-6505		2. DELIVERY ORDER/ CALL NO. 0029		3. DATE OF ORDER/ CALL (YYYYMMDD) 2012 Dec 06		4. REQ./ PURCH. REQUEST NO. N0003333256104		5. PRIORITY		
6. ISSUED BY MILITARY SEALIFT COMMAND WASHINGTON D.C. 914 CHARLES MORRIS COURT SE WASHINGTON NAVY YARD DC 20398-5540				7. ADMINISTERED BY (if other than 6) <b>SEE ITEM 6</b>		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER  (See Schedule if other)				
9. CONTRACTOR US INFORMATION TECHNOLOGIES NAME JOSEPH MORRONE AND 4800 WESTFIELDS BLVD, STE 250 ADDRESS CHANTILLY VA 20151-4202		CODE 4LYJ5		FACILITY		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED		
						12. DISCOUNT TERMS		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15		
14. SHIP TO <b>SEE SCHEDULE</b>		CODE		15. PAYMENT WILL BE MADE BY MILITARY SEALIFT COMMAND MSC N-83 914 CHARLES MORRIS CT SE WASHINGTON DC 20398		CODE N00033		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.		
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.							
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:							
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.										
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE		DATE SIGNED (YYYYMMDD)		
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:										
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE <b>See Schedule</b>										
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT			
	<b>SEE SCHEDULE</b>									
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. TEL: (b) (6)			25. TOTAL	(b) (4)		
				EMAIL: [REDACTED]	BY: David Little		26. DIFFERENCES			
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED										
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE					c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE					28. SHIP NO.	29. DO VOUCHER NO.	30. INITIALS			
f. TELEPHONE NUMBER		g. E-MAIL ADDRESS			<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR		
36. I certify this account is correct and proper for payment.										
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER								
					<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	31. PAYMENT		34. CHECK NUMBER		
							35. BILL OF LADING NO.			
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001	FY13 Labor FFP-LOE FOB: Destination PURCHASE REQUEST NUMBER: N0003333256104	1	Each	\$(b) (4)	\$(b) (4) NTE
				NET AMT	\$(b) (4)
				CEILING PRICE	\$0.00
ACRN AA CIN: N00033332561040001					\$(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2010	FY14 Labor FFP-LOE FOB: Destination Prior to the start of its period of performance, this CLIN is to be funded in the amount of \$(b) (4)	1	Each	\$0.00	\$0.00 NTE
				NET AMT	\$0.00
				CEILING PRICE	\$0.00
					\$0.00

## Section C - Descriptions and Specifications

STATEMENT OF WORK**STATEMENT OF WORK****Task Title:** Financial Management System – Maintenance and Tier III Support**Contract:** N00033-11-D-6505**Technical Point of Contact:** David Muller, (b) (6)**Objective**

The contractor shall perform activities in support of the MSC Financial Management System (MSC-FMS) Maintenance and Tier III support in accordance with section C4.2 of the base contract N00033-11-D-6505. This support includes the impact analysis, design, development, testing and execution of system change requests for correction of system problems or enhancements requested to the FMS. The support personnel shall respond to user questions resulting from MSC Global HelpDesk (GHD) Tier II and user inquiries and provide guidance on proper system process user interaction. The support also includes developing changes to custom reports and interfaces necessitated by customer processing and review.

**Background**

MSC-FMS is a DoN/DFAS integrated accounting and finance system. It supports both the Navy and USTRANSCOM missions of the Military Sealift Command. MSC-FMS consists of multiple systems that combine to form a Financial Management Portfolio and is primarily an implementation of Oracle Corporation's Commercial off the Shelf (COTS) Oracle Business Applications (OBA) software for Federal Financials. The software implemented includes Federal General Ledger, Federal Purchasing, Budget Preparation, Federal Payables, and Federal Receivables, Projects, Fixed Assets, and Inventory. In addition, MSC implemented a Financial Data Mart to support internal cost reporting and analysis. No customizations have been made to the Oracle COTS software. The system is fully upgradable and supported by Oracle Corporation through standard patches and releases provided by the vendor.

Other systems within the Financial Management Portfolio include the DoD Standard Procurement System (SPS) and MSC's Budget Preparation System (BPS). Significant work will be dedicated to the MSC Financial Management System (FMS) interface that includes Wide Area Workflow (WAWF) and the Corrective Maintenance Logistics System (CMLS). Future systems and interface upgrades may include Governance Risk and Compliance integrated into the MSC Financial Management System (FMS), the replacement for BPS and SPS, and the interface to the Common Food Management System (CFMS).

MSC-FMS is used world-wide by MSC Headquarters and area commands. FMS is considered a Target System and is Joint Financial Management Improvement Program (JFMIP) certified. It meets and exceeds numerous Federal Financial Management System Requirements. MSC-FMS meets user and DoD requirements that are consistent with accounting and financial policy, regulatory and statutory requirements. Examples include: Federal Managers' Financial Integrity Act, Anti-Deficiency Act, Chief Financial Officers Act for the Navy Working Capital Fund and Air Force Transportation Working Capital Fund accounting as interpreted and directed by DFAS.

**Tasks**

The Contractor shall provide maintenance and support services for the MSC-FMS Portfolio in accordance with the following referenced tasks and subtasks of the Contract Statement of Work:

## **C4.2 -- Financial Management Portfolio (FMP)**

### **Task 1 – C4.2.1 – MSC – FMS System Maintenance**

### **Task 2 – C4.2.2 – Tier 3 Support**

### **Task 3 – C4.2.3 – MSC-FMS System Enhancements**

#### **Deliverables**

- **Trip Reports**

Provide a trip report for travel to locations as an MSC N6 representative. It shall contain the following detailed travel information:

- Dates
- Purpose
- Location
- Dates at Site
- Personnel Contacted
- Summary
- Chronology of Events
- Observations
- Deliverables Left
- Software Performance
- Action Items
- Conclusion

- **Software and Business Documentation**

The contractor shall provide the following deliverables:

- Software Requirements Specification, including use cases, with functional sponsor signatures.
- Updated CRQ forms
- Requirements Documentation
- Detailed Requirements Documents
- Analysis of Alternatives (AoA)
- Functional Design Documentation
- Technical Design Documentation
- Business Case Analysis Documentation
- User Interface screens/options
- Software Class specifications
- Entity Relationship Diagrams
- User Manual
- Test Plans
- Contingency Plan updates (As Required)
- Test Results
- Software Installation Instructions
- Meeting Presentation Handouts, Slides and Meeting Minutes.
- Source code and operating program for all designed and developed modules.
- System specifications necessary to recompile and deploy the software

- System Administrator Standard Operating Procedures (SOPs) (As Required)

## Delivery Schedule

<b>Description</b>	<b>Due Date</b>	<b>Media Type</b>	<b>Delivery Point(s)</b>
Meeting minutes	1 working day after meeting	Soft Copy	MSC COR
Trip Reports	3 days after completion of travel	Soft Copy	MSC COR
Software Requirements Specifications - Signed	Within 30 days of Task Order acceptance	Soft Copy	MSC COR
Business Case Analysis Documentation	Within 30 days of Task Order acceptance	Soft Copy	MSC COR
User Interface Screens/Options	30 Days after the project closeout review milestone, but no later than the end of the task order performance period	Soft copy	MSC COR
Software Class Specifications	30 Days after the project closeout review milestone, but no later than the end of the task order performance period	Soft copy	MSC COR
Entity Relationship Diagrams	30 Days after the project closeout review milestone, but no later than the end of the task order performance period	Soft copy	MSC COR
User Manual	30 Days after the project closeout review milestone, but no later than the end of the task order performance period	Soft copy	MSC COR
Test Plans	30 Days after the project closeout review milestone, but no later than the end of the task order performance period	Soft copy	MSC COR
Contingency Plan Updates	As Required or 30 Days after the project closeout review	Soft copy	MSC COR

	milestone, but no later than the end of the task order performance period		
Test Results with Functional Sponsor signature	30 days after the project closeout review milestone, but no later than the end of the task order performance period	Soft Copy	MSC COR
Software Installation Instructions and SOPs	30 days after the project closeout review milestone, but no later than the end of the task order performance period	Soft Copy	MSC COR
Source code and operating program for all designed and developed modules	30 days after the project closeout review milestone, but no later than the end of the task order performance period	Soft Copy	MSC COR
Deployed software (bug fix, enhancement, patch)	30 Days after the project closeout review milestone, but no later than the end of the task order performance period	Soft copy	MSC COR
System Administrator Standard Operating Procedures (SOPs)	As Required	Soft Copy	MSC COR

## Section F - Deliveries or Performance

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
2001	POP 06-DEC-2012 TO 30-SEP-2013	N/A	N/A FOB: Destination	
2010	POP 01-OCT-2013 TO 01-DEC-2013	N/A	N/A FOB: Destination	

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97 X 4930 ND2A 000 00033 0 000033 2F000000000000000000

AMOUNT: \$(b) (4)

CIN N00033332561040001: \$(b) (4)